



**Draft Meeting Minutes
Wednesday, September 14th, 2022**

Attendees:

Member	Last	First	email
City of Pueblo	Ahrens	Andra	AAhrens@pueblo.us
C. Springs Utility	Berlemann	Annie	aberlemann@csu.org
Security	Bernard	Brandon	b.bernard@securitywsd.com
City of Longmont	Bilgin	Azra	azra.bilgin@longmontcolorado.gov
Centennial	Calkins	Samuel	SCalkins@cwsdhrmd.org
South Platte Renew	Corning	Blair	bcorning@englewoodco.gov
City of Broomfield	Cowell	Dawn	dcowell@broomfield.org
Black Hawk	DiToro	Jessica	jessica.ditoro@lrewater.com
Metro Water Recovery	Dorsch	Jim	jdorsch@mwr.dst.co.us
City of Longmont	Gage	John	John.Gage@LongmontColorado.gov
	Glabius	Sophie	
	Grace	Sophie Phillips	
City of Aurora	Green	Bethany	begreen@auroragov.org
City of Aurora	Handzo	John	jhandzo@auroragov.org
City of Aurora	Harmon	Nick	nharmon@auroragov.org
Upper Monument Creek	Heckman	Jim	lfmanager@lfmsdd.org
Clifton	Jennings	Eli	
City of Aurora	Kelley	Meghan	Mkkelley@auroragov.org
Monument	Kendrick	Jim	jfkendrick@q.com
Metro Water Recovery	Koplitz	Katie	kleach@mwr.dst.co.us
Silverthorne	Kruckeberg	Jason	jkruckeberg@silverthorne.org
Platte Canyon	Lane	Cynthia	calane@plattecanyon.org
City of Fort Collins	Marko	Kathryne	kmarko@fcgov.com
	Mayer	Logan	
City of Longmont	Paterniti	Mary	Mary.Paterniti@longmontcolorado.gov
City of Fort Collins	Schalm	Jesse	jschlam@fcgov.org
City of Boulder	Sigmon	Cole	sigmonc@bouldercolorado.gov
City of Northglenn	Stanley	Shelley	sstanley@northglenn.org
Centennial	Tinetti	Julie	JTinetti@cwsdhrmd.org
Black Hawk	Trejo	Diana	diana.trejo@lrewater.com
City of Montrose	Webb	Hiram	
City of Boulder	Wilson	Meghan	wilsonm@bouldercolorado.gov
City of Westminster	Wilson	Tara	twilson@cityofwestminster.us
City of Greeley	Woolf	Jeremy	jeremy.woolf@greeleygov.com

Amy Conklin, Coordinator

Amy got the virtual meeting started and Blair welcomed everyone. Amy forgot to record the meeting! Apologies! Any assistance remembering to turn on the recording will be much appreciated!

Nathan Moore (CDPHE) – State updates – Nathan reported on clarifications to the PFAS monitoring policy. Only people who have PFAS monitoring in their permit need to be concerned. For those that do have PFAS monitoring in their permit, they should have received a letter from the state. He clarified some of the language in the letter. They were depending on information from the Department of Defense (DOD) manual to clarify the treatment protocols. There are 10 labs across the country that are certified for using Method 1633, none in Colorado. If you have PFAS monitoring in your permit, you're in compliance if you use any method in the DOD handbook. However, some permits are requiring method 1633. The letter states that once 1633 is required, the state understands that there will be some start up time. They should continue to report results of the old method until they have fully implemented Method 1633 and then they will be in compliance.

PQLs – in Method 1633 there are no PQLs. There are examples of method limits but they are not PQLs. There are limits in the fact sheet but there are no PQLs. The limits in the fact sheet are just examples. Final Method 1633 is coming this fall. And there will be 6 months start up time.

How will Policy 20-1 (the PFAS policy) be implemented for everyone who doesn't have PFAS monitoring now? They'll be including Method 1633 into permits as permits are renewed with some exceptions for dischargers who need to implement PFAS monitoring earlier. Health advisory limits may impact implementation of Policy 20-1. **Nathan** will update the group as new information is available.

Section manager position – Only a small pool of candidates applied. They are looking to re-post the position and probably do a national recruitment.

Water Quality Forum work groups – permits workgroup – still on hold until the Section Manager position is filled. A Broad Permits Work Group is not supported by the state at this time due to resource constraints. They would like to try to seek broader input to identify topics of highest interest. **Blair and Andra** will continue to work on a survey for the CWWUC membership.

Reg. 22 work group, grey water – no updates.

Biosolids and PFAS work group – They are wrapping up stakeholder process on October 4th. They are looking to gather data and try to identify sources. It probably only applies to dischargers with significant industrial effluent in biosolids. They will likely use Michigan trigger levels.

CERCLA regulations – is there a connection between the solid waste regulations and biosolids? Nathan needs to review regulations. **Nathan** will do some research and be prepared to make some comments next month.

There is a fine line to walk to engage stakeholders and be transparent while not inciting panic.

Water Quality Control Commission (WQCC) – Reviewable anti-degradation standards applied to stream segments as part of yesterday’s hearing. Petitions for delaying the nutrients hearing will be discussed today at 2 pm. The hearing notice is proposed to be delayed until April. If it isn’t officially delayed, it will be soon. Clarifications will be requested from parties as necessary.

Regulation 101 will be getting reviewed and updated in November. It updates fees to reflect inflation.

Regulation 21, procedural rules for appeals to the WQCC, work group – A hearing is scheduled to look at revisions to Reg. 21 next fall. The rules are being proposed to be streamlined.

Discussion Items

Gabe Racz – Updates and discussion – Gabe was unable to attend this meeting and provided a summary of his activities, included in the packet.

Antidegradation - **Katie Koplitz** – reported that the hearing was Monday and Tuesday. It was to reconsider a decision made in 2021. There was a lot of really good testimony and the WQCC decided to reclassify the segments as reviewable. The changes will be made in October. The petitioners felt that the WQCC made an incorrect decision assigning the use protected status because there’s a chance the water quality will improve. Julie added that EPA had some interesting testimony.

Regulation 22 - **Dan DeLaughter** was not able to attend the meeting. Andra reported that the work group is on pause until they get a new sections manager. The regulation deals with tiering and timing of construction.

Lake Nutrients Criteria –Based on the outcome of the meeting at 2:00 pm today, there will be some clarification on what we would want Jimmy McCutchan to do for us. In addition, publicly owned treatment works will need to provide cost estimates of complying with the proposed standards. The deadline for those estimates in October. A request was made to include status of the funding from voluntary assessments to pay for the effort be included for future meetings.

Nutrients Voluntary Assessments	
NFRWQPA - #375	\$ 1,000.00
Centennial	\$ 2,000.00
Chatfield	\$ 5,000.00
Plum Creek	\$ 2,000.00
SPCURE	\$ 2,500.00
Metro	\$ 2,000.00
	\$ 14,500.00

Chemical Form Evaluation Subcommittee – **Kathryn Marko**

reported that **John Gage** will lead the subcommittee. The committee will be working on developing a list of questions and a strategy to engage with the state. She reminded the participants that they’re looking for more members. She reminded members to ask for help if they know they’ll be facing a chemical eval form issue. Blair asked who was attending the AWWA conference next week. More information will come out during the conference.

Board Action Items

Amy will be sending Outlook meeting invitations for future meetings in addition to email invitations. Amy also requested that members identify themselves in the chat when their name is not displayed on the screen. **Please review the attendance table above and provide any missing information.**

Approval of invoices for payment.

Jim Heckman made a motion to approve payment of the invoices. Andra seconded the motion. The vote to approve was unanimous.

Checks for Approval September 2022		
2330 - Amy Conklin	\$ 3,668.75	August Coordinating
2331 - Vranesh & Raisch	\$ 8,404.00	Invoice # 43135

Continuing Financial Sustainability – Andra reported on the committee meeting. Membership dues haven't been raised in about 20 years. The organization is doing more now with the manager and the website as well as legal representation. In the past there was a surplus generated. Now we are spending down our surplus. Dues are proposed to increase by 20%. People should let Amy know if they have any input. There will still need to be special assessments. A request was made to decide now so that the new amount could be included in members' budgets. The subcommittee wanted to present the information this month and have a decision next month. Implementation can be delayed if desired. Amy will start the membership dues invoicing process as soon as possible. We can discuss more next month. Everyone should carefully review their rates. A table of current and proposed rates is pasted in below.

Approval of August 10th 2022 minutes – Julie made a motion to approve the minutes. Andra seconded the motion which passed unanimously.

Annual/October meeting - There will need to be nominations for Board Officers at the October meeting. Blair asked for volunteers for the nominating committee. Chair, Vice Chair, Treasurer, Secretary, and Director member are the Officer positions that need to be filled. **Julie** volunteered to be on the Nominating Committee and to be the next Treasurer, leaving the Vice Chair position open.

Officer responsibilities are described in Policy 001, attached and copied below:

Chair:

- Appoints Committees.
- Reviews and recommends approval of committee goals.
- Develops meeting schedules (dates/times/locations/tours).
- Ensures the agendas, meeting minutes, and other relevant information is sent to the membership in a timely fashion.
- Facilitates all board meetings.
- Ensures annual reports are developed and distributed to all members
- Ensures filing of Form 990 to the IRS by February 15th filing deadline.
- Ensures all committees, initiatives are on track with schedules.
- Prepares new member welcome letters.
- Signs and sends new member welcome letters.

Treasurer:

- Gives quarterly financial updates at board meetings.
- Develops annual financial reports or at a different frequency as directed by the Chair.
- Tracks income/expenditures.
- Rectifies invoices from any purchases/events.
- Signs checks
- Ensures filing of Form 990 to the IRS by February 15th filing deadline.

Secretary:

- Develops meeting agendas.
- Sends out meetings agendas once approved by the Chair.
- Sends out announcements to membership of:
 - Annual meeting
 - Other meetings
 - Other relevant meetings or information
- Maintain updated committee roster and distribute to members periodically.
- Maintain updated email distribution list.
- Preparation /distribution Membership directory.
- Development/distribution of meeting minutes.
- Ensures all historic records are stored per Policy_00X. (to be developed)
- Develop annual report for approval at the annual meeting.
- Forward pertinent information as needed.

Vice-Chair:

- Acts as the meeting facilitator in the absence of the Chair.
- Others duties as directed by the Chair.

Director:

- Ensures the Council's bylaws and policies are followed.
- Serves on Committees as needed.
- Performs other duties as directed by the Chair.

Next Meeting: **Wednesday, October 12th, 2022 at 1:00 pm**

Member	Current Membership Amount	20% increase
Aspen Consolidated Sanitation District *		
Black Hawk Central City Sanitation District	\$ 230.00	\$ 276.00
Boxelder Sanitation District	\$ 230.00	\$ 276.00
Brownstein, Hyatt, Farber and Schreck	\$ 500.00	\$ 600.00
Centennial Water & Sanitation District	\$ 920.00	\$ 1,104.00
City of Aurora	\$ 920.00	\$ 1,104.00
City of Boulder	\$ 1,725.00	\$ 2,070.00
City of Broomfield	\$ 920.00	\$ 1,104.00
City of Fort Collins	\$ 2,875.00	\$ 3,450.00
City of Grand Junction	\$ 1,725.00	\$ 2,070.00
City of Greeley Water & Sewer Dept	\$ 1,725.00	\$ 2,070.00
City of Lafayette	\$ 575.00	\$ 690.00
City of Longmont	\$ 1,725.00	\$ 2,070.00
City of Loveland	\$ 920.00	\$ 1,104.00
City of Montrose	\$ 230.00	\$ 276.00
City of Northglenn	\$ 920.00	\$ 1,104.00
City of Pueblo	\$ 1,725.00	\$ 2,070.00
City of Westminster	\$ 920.00	\$ 1,104.00
Clifton Sanitation District #2	\$ 230.00	\$ 276.00
Colorado Springs Utilities	\$ 4,025.00	\$ 4,830.00
Dominion Water & Sanitation District	\$ 230.00	\$ 276.00
Eagle River Water & Sanitation District	\$ 230.00	\$ 276.00
Evergreen Metro District	\$ 230.00	\$ 276.00
Forest Lakes Metro Dist. *		\$ -
Fountain Sanitation District	\$ 230.00	\$ 276.00
Fremont Sanitation District	\$ 920.00	\$ 1,104.00
Grand County Water & Sanitation	\$ 230.00	\$ 276.00
Metro Water Recovery	\$ 6,900.00	\$ 8,280.00
Monument Sanitary District	\$ 115.00	\$ 138.00
Mount Crested Butte Water & Sanitation District	\$ 230.00	\$ 276.00
Niwot Sanitation District	\$ 230.00	\$ 276.00
North Front Range Water Quality Planning Association	\$ 500.00	\$ 600.00
Palmer Lake Sanitation District	\$ 115.00	\$ 138.00
Platte Canyon Water and Sanitation District	\$ 288.00	\$ 345.60
Pleasant View Water and Sanitation District	\$ 115.00	\$ 138.00
Plum Creek Wastewater Authority	\$ 575.00	\$ 690.00
Roxborough Water & Sanitation District	\$ 115.00	\$ 138.00
Security Sanitation District	\$ 230.00	\$ 276.00
Silverthorne-Dillon Joint Sewer Authority	\$ 575.00	\$ 690.00
South Adams County Water & Sanitation	\$ 920.00	\$ 1,104.00
South Platte Water Renewal Partners	\$ 4,025.00	\$ 4,830.00
St. Vrain Sanitation District	\$ 920.00	\$ 1,104.00
Town of Erie	\$ 518.00	\$ 621.60
Upper Blue Sanitation District	\$ 920.00	\$ 1,104.00
Upper Monument Creek Regional Wastewater Treatment Facility	\$ 230.00	\$ 276.00
Upper Thompson Sanitation District	\$ 230.00	\$ 276.00
Widefield Water and Sanitation District	\$ 575.00	\$ 690.00
Woodmen Hills Metropolitan District	\$ 230.00	\$ 276.00
Total	\$ 43,666.00	\$ 52,399.20
* - Haven't paid their dues in years or responded to reminders		